

Don Lugo High School
Study Skills
2023-2024

Course: Study Skills

Teacher: Ms. Armijo

Room: 36

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Welcome to Study Skills

Course Description:

The purpose of Study Skills is to help students effectively learn time management, organization, note taking and is a place for students to get one on one help in their class subjects.

Class Goals: My primary goals for this class are:

- To help students stay caught up on their assignments
- To help students to be organized
- To help students learn effective time management skills
- To help students learn how to take class notes

Class Expectations and Rules:

1. Be on time and ready to learn.
2. Be respectful of yourself, your school, and everyone around you.
3. Students will put their phones in their backpacks during class. If a student is found using their phone, they will get a warning. The second time the teacher will take the phone until the end of the period. The third time they can pick up their phone after school. After that the phone will go to the office for parent pick up.

Tutoring: Students who would like extra help on homework assignments may come in before school starts in room 34 and if they need additional help I am available most days after school if students ask me to stay.

Attendance: It is extremely important that students are in class every day. If a student is absent, it is the student's responsibility to get any work they missed while they were absent. This can be done before or after school.

Late Work: Late work MAY be accepted if a student has shown significant effort and concern about their grade. Late work will only be given HALF credit, which will significantly lower a student's grade. It is important that students turn in work on time and keep up with the work in the class.

Grades will be determined by the following categories:

Study Skills
<ul style="list-style-type: none">• Study Skills work log• Grades averaged from other classes to encourage students to keep up with all of their daily classwork and homework in all of their classes• Effort

The grading policy will be as follows:

- A= 100% - 90%
- B= 89% - 80%
- C= 79% - 70%
- D= 69% - 60%
- F= 59% and below

Parent Contact: Please feel free to contact me at any time during the school year to discuss your child's progress or any questions you may have. My email address is at the top of this letter.

Please sign and return:

I have read and understand the expectations of this course. I understand that I can contact _____ at any time if I have any questions about the syllabus or the course.

Student Name

Student Signature

Parent/Guardian Name

Parent/Guardian Signature